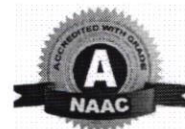




Kharvel Subharti College of Pharmacy

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WAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

OFFICE OF PRINCIPAL & DEAN

Ref. No. Pharmacy/FB/2020/3/1

Date: 16/03/2020

Notice Faculty Board Meeting

A meeting for faculty board of Kharvel Subharti College of Pharmacy will held on 18/03/2020 at 03:00 PM in conference hall.

Following are agenda of the same:

Agenda item no. 1: To confirm the minutes of faculty board meeting held on 07/10/2019.

(Annexure-1)

Agenda item no.2: To assign heads of department of Pharmacology, Pharmaceutical chemistry & Pharmaceutics.

Agenda item no. 3: To revise the consttution of Board of Studies of thedepartment running PG programmes.

Agenda item no. 4: To examine feedback analysis of M.Pharm/ B.Pharm/D.Pharm for session 2019-2020.

Agenda item no. 5: To conduct the Parents teacher meets twice in semsester.

Agenda item no. 6: To conduct GPAT & Personality Development classes for students.

Agenda item no. 7: To conduct awarenesstalk/guest lectures in every semester.

Agenda item no. 8: To ensure Training of Teaching & Non teaching staff for quality improvement.

Agenda item no. 9: To increase placement & training of students.

Agenda item no. 10: To conduct online classes in current semester due to COVID-Pandemic.

Agenda item no. 11: To consider Recognition, participation & contribution of alumni.

Agenda item no. 12: To ensure celebration of Nation/International/Commemorate/Events and festivals.

Agenda item no. 13: To confirm the placement of student in session 2019-20.

Agenda item no. 14: To conduct GPAT & Personality Development classes for students.

Prof. (Dr.) Sokindra Kumar

Dean, Chairman
PRINCIPAL

Kharvel Subharti College of Pharmacy

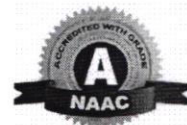
Cc to:

1	Dr. U.K Singh	Principal	4	Dr. Ganesh P. Mishra	Asso. Prof.
2	Mr. Prasanjit Paul	Asso. Prof.	5	Mr. Amit Kumar	Asst. Prof.
3	Dr. Lubhan Singh	Asso. Prof.			



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OFFICE OF PRINCIPAL & DEAN

Ref. No. Pharmacy/FB/2020/3/02

Date: 18/03/2020

Minutes for Meeting

A meeting for faculty board was held on 18/03/2020 at 03:00 PM in the conference hall.
Following members attended the meeting.

S.No	Members	Designation	Signature
1.	Dr. Sokindra Kumar	Dean, Chairman	
2.	Mr. Prasanjit Paul	Asso Professor	
3.	Dr. Lubhan Singh	Asso Professor	
4.	Dr. Ganesh P. Mishra	Asso Professor	
5.	Mr. Amit Kumar	Asst. Professor	
6.	Mohd. Abid	Alumni (member)	
7.	Mr. G.G. Bose	External expert	

At the onset, the chairperson of faculty board welcomed all members and the item taken up as per agenda:

Agenda item no. 1: To confirm the minutes of faculty board meeting held on 07/10/2019.

(Annexure-1)

Discussion and Resolution: No suggestions for the correction in the meeting held on 07/10/2019 were received from members hence the minutes of meeting confirmed.

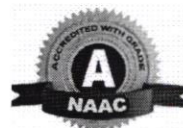
Agenda item no. 2: To assign heads of department of Pharmacology, Pharmaceutical chemistry & Pharmaceutics.

Discussion and Resolution: Agenda discussed with members & recommended to approve head of departments.



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S.No	Department	Head
1	Department of Pharmacology	Dr. Lubhan Singh
2	Department of Pharmaceutical Chemistry	Dr. Ganesh P. Mishra
3	Department of Pharmaceutics	Mr. Prasanjit Paul

Agenda item no. 3: To revise the constitution of Board of Studies of the department running PG programmes.

Discussion and Resolution: All members agreed & recommended to approve constituted departmental board of studies for academic work.

Agenda item no. 4: To examine feedback analysis of M.Pharm/ B.Pharm/D.Pharm for session 2019-2020.

Discussion and Resolution: The faculty members noted feedback analysis and approve action taken in feedback.

Agenda item no. 5: To conduct the Parents teacher meets twice in semester

Discussion and Resolution: It was decided that class-coordinator along with subject teachers conduct meeting twice of semester.

Agenda item no. 6: To conduct GPAT & Personality Development classes for students.

Discussion and Resolution: It was discussed that Dr. Rupesh Pandey will coordinate GPAT classes & Mr. Aadesh Kumar assigned duties of personality development.

Agenda item no. 7: To conduct awareness talk/guest lectures in every semester.

Discussion and Resolution: It was discussed to conduct talk/guest lectures in every semester to create awareness on burning topics & present researches in students.

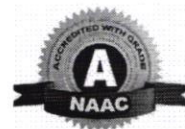
Agenda item no. 8: To ensure Training of Teaching & Non teaching staff for quality improvement

Discussion and Resolution: As Learning and training is an integral part of academics to keep this point it was discussed & decided faculty members will need to attend National or International conferences/FDP/STPP. A training programme will conduct for non-teaching staff.



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Agenda item no. 9: To increase placement & training of students.

Discussion and Resolution: Mrs. Parkhi Rastogi & Mr. Aadesh Kumar were instructed to invite maximum numbers of Pharma companies (Production & marketing). It was also decided that Placement coordinator will conduct training of students to make them fit for job.

Agenda item no. 10: To conduct online classes in current semester due to COVID-Pandemic.

Discussion and Resolution: Microsoft team software & their tools will use to conduct online classes in current semester due to COVID-Pandemic.

Agenda item no. 11: To consider Recognition, participation & contribution of alumni.

Discussion and Resolution: It was discussed and decided that the Dr. Faizi Muzaffar appointed as alumni-connect officer for enhancing Recognition, participation & contribution from alumni.

Agenda item no. 12: To ensure celebration of Nation/International/Commemorate/Events and festivals.

Discussion and Resolution: It was discussed and decided that cultural committee will plan for celebration of Nation/International/Commemorate/Events and festivals under chairmanship of Mrs. Sumita Singh.

Agenda item no. 13: To confirm the placement of student in session 2019-20

Discussion and Resolution: Eight (08) students of B.Pharm final year programme has been placed during session 2019-20.

Agenda item no. 14: To conduct GPAT & Personality Development classes for students.

Discussion and Resolution: It was discussed that Dr. Rupesh Pandey will coordinate GPAT classes & Mr. Aadesh Kumar assigned duties of Personality development.

With no other matter, the meeting ended with vote of thanks.

Prof. (Dr.) Sokindra Kumar

Principal, Chairman

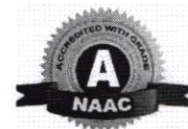
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OFFICE OF PRINCIPAL & DEAN

Ref. No. Pharmacy/FB/2020/4/3

Date-11/04/2020

Action Taken Report

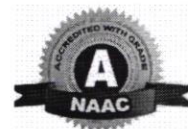
The meeting of faculty board was held on 18/03/20. Following agendas were discussed in the meeting and actions taken of agenda are given below:

Agenda Item	Decision/Recommendation	Action Taken
To confirm the minutes of the faculty Board meeting held on 07/10/2019.	Minutes of meeting confirmed	-----
To report action taken on the minutes of faculty board meeting held on 07/10/2019.	Members noted the action taken.	-----
To assign heads of department of Pharmacology, Pharmaceutical chemistry & Pharmaceutics.	Agenda discussed with members & recommended to approve head of departments.	It was implemented
To revise the constitution of Board of Studies of the department running PG programmes.	All members agreed & recommended to approve constituted departmental board of studies for academic work.	It was implemented
To examine feedback analysis of M.Pharm/ B.Pharm/D.Pharm for session 2019-2020.	The faculty board of members noted feedback analysis and approve action taken in feedback.	It was implemented
To conduct the parents teacher meets twice in semester	It was decided that class coordinators along with the subject teachers conduct meeting twice of semester	It was implemented
To conduct GPAT and personality development classes for students	It was discussed that Dr. Rupesh Pandey will coordinate GPAT classes and Mr. Aadesh Kumar assigned duties of Personality development	It was implemented



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To conduct awareness talk/guest lectures in every semester	It was discussed to conduct Talk/guest lectures in every semester to create awareness on burning topics and present research.	It was implemented
To ensure training of teaching and non-teaching staffs for quality improvement	As learning and training is an integral part of academics to keep this point. It was discussed and decided, faculty members will need to attend national and international conferences/ FDP/STTP. A training programme will conduct for non-teaching staff	It was implemented
To increase placement and training of students	Mrs. Parkhi Rastogi and Mr. Aadesh Kumar were instructed to invite maximum no of Pharma companies (Production and marketing). It was also decided that placement coordinator will conduct training of students to make them fit for job	It was implemented
To conduct online classes in current semester due to COVID-19 pandemic	Microsoft team software and their tools will used to conduct online classes in current semester due to COVID pandemic.	It was implemented
To consider the recognition, participation and contribution of Alumni	It was discussed and decided that Dr. Faizi Muzaffar appointed as alumni connect officer for enhancing the recognition, participation and contribution of Alumni	It was implemented
To ensure celebration of National/International/Commemorate/Events and festivals	It was discussed and decided that cultural committee will plan for National/International/Commemorate/Events and festivals under the chairmanship of Mrs Sumita Singh	It was implemented
To confirm the placement of student in session 2019-20	Eight (08) students of B.Pharm final year programme has been placed during session 2019-20.	It was implemented
To conduct GPAT & Personality Development classes for students.	It was discussed that Dr. Rupesh Pandey will coordinate GPAT classes & Mr. Aadesh Kumar assigned duties of Personality development.	It was implemented

S. Subramanyam
Prof. (Dr.) Sokindra kumar
Principal, Chairman
PRINCIPAL

Kharvel Subharti College of Pharmacy

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